MEMORANDUM

TO: Mayor and City Council
FROM: Shawn Raborn, City Manager
DATE: June 7, 2019
SUBJECT: City Council Meeting

Attached is your information packet for the Monday, June 10, 2019, City Council Meeting. If you have any questions about a particular item, please contact me.
NOTICE OF SPECIAL MEETING
OF THE CITY COUNCIL OF THE
CITY OF LA GRANGE, TEXAS

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code notice is hereby given that a Special Meeting of the governing body of the City of La Grange, Texas, will be held on the 10th day of June, 2019 at 6:00 P.M. in the City Hall Council Chambers at 155 E. Colorado St., La Grange, Texas.

PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL
PETITIONS
SUBJECTS TO BE CONSIDERED FOR DISCUSSION AND/OR ADOPTION, APPROVAL, AMENDMENT, RATIFICATION OR OTHER ACTION AT SUCH MEETING INCLUDE:

CONSENT AGENDA
(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or a Councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular agenda.)

REGULAR AGENDA

Pg. 1
1. Staff report on Economic and Community Development Programs and Activities.

Pg. 4
2. Discuss and or Consider request from the First Baptist Church to rezone the property located at 121 South College from public to commercial.

Pg. 6
3. Discuss annexation of one tract adjacent to the City of La Grange.

Pg. 21
4. Discuss and or Consider a resolution directing City Manager to undertake the steps necessary to annex the area, which resolution shall include the dates for publication of notice, hearings and such other requirements mandated by the Local Government Code and the Charter.

Pg. 32
5. Discuss and or Consider cancelling the July 22nd City Council Meeting

Pg. 33
6. Review Active Project Report

Tourism Partnership Committee

Pg. 42
1. Discuss and or Consider Allocation of Tourism Funds

CITY COUNCIL COMMITTEE REPORTS

1. Airport Board
2. Senior Citizen
3. Library Board
4. Tax Appraisal Board
5. Main Street Board
6. General Services Committee

CHIEF OF POLICE UPDATE

Review of Current issues and projects

CITY MANAGER UPDATE

Pg. 47
Review of Current issues and projects
Utility Usage Report

Pg. 48
La Grange Community Development & Tourism Report

The Council may take final action on any of the before mentioned matters while convened in open session pursuant to Chapter 551 of the Texas Government Code; it may also take certain action in executive session on competitive electric matters pursuant to Section 551.086. The Council may also meet in closed Executive Session, pursuant to Section 551.071, to receive advice from legal counsel (consultation with attorney) on any items listed in this notice.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Lisa Ottmann at 979/968-5805 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

More information on the above listed matters is available from the City of La Grange - Office of the City Manager at 968-5805.

Posted at 4:00 P.M. on this the 7th day of June, 2019.

Mary Goering, Assistant City Secretary
MEMORANDUM

TO: Mayor and City Council

FROM: Shawn Raborn, City Manager

DATE: June 7, 2019

SUBJECT: Staff report on Economic and Community Development Programs and Activities.

Kim Newton, Community and Economic Development Manager, will appear before council to give a report on current Community Development Programs and activities.

Attachments:

1. Professional Development Workshops
2. City of La Grange Incentive Programs
PROFESSIONAL DEVELOPMENT WORKSHOPS

Historic Casino Hall | 254 N. Jefferson St, La Grange

Social Media Workshop: Become a Social Media Expert!
Tuesday, July 23, 9-11 am | $30 per person
Facebook, Instagram, Pinterest, Twitter... Just to name a few of the many social media options. Learn to navigate through the maze and discover how to use your online presence to optimize your business visibility at this upcoming workshop. Whether you are a beginner or have been using social media for years, this workshop will help you increase your social media savvy and help you to use your valuable time more wisely.

Texas Friendly Customer Service Workshop | $30 per person
Thursday, Sept. 12, 8:30-11:30 am & Sunday, Sept. 15, 1-4 pm
Learn why online customer service experiences are holding small businesses back from meeting the needs of today’s customers. Discover how working together will enhance the La Grange customer service experience and collectively elevate everyone’s success while having the greatest impact.

Leadership Development Workshops | Tuesday, Sept. 17
Discovering Excellence as a Supervisor | 8:30-11:30 am
Characteristics of an Effective Supervisor | Legal Considerations for New Supervisors
Leadership & Vision | Motivating Others | Enhancing Your Supervisory Skills

Building Your Business & Team Through Relationships | 1-4 pm
Communication Basics | Relationship Strategies
How to Identify and Communicate with Four Behavioral Styles

Fee is $50 for each Leadership Development Workshop or $80 for both.

For more information and to purchase tickets:
979-968-3017 | knewton@cityoflg.com | www.visitlegrangetx.com
The La Grange Community Development Office works to support and encourage the retention and expansion of existing businesses within the local area. Our office also works to attract new business opportunities in an effort to increase the local tax base and improve the quality of life in the La Grange community.

To encourage revitalization, our incentive programs are part of an overall strategy to leverage investments, lower the cost of doing business, and level the playing field for business owners choosing to invest in their properties.

CONTACT

KIM NEWTON
COMMUNITY AND ECONOMIC DEVELOPMENT MANAGER
KNEWTON@CITYOFLG.COM

PAINT AND SIGN GRANT PROGRAM

The La Grange Community Development Office has established a Paint and Sign Grant Program to promote an attractive and inviting environment for residents and visitors.
- Businesses located within the City limits are eligible.
- All projects must be approved before work begins.
- Up to $1,000 Paint Assistance available for exterior paint.
- Up to $500 Sign Assistance available.
- Application required.

SECURITY ENHANCEMENT GRANT PROGRAM

The Security Enhancement Grant Program assists businesses in updating an existing video surveillance system or installation of a new one. A business owner who has taken measures to secure their business property will experience reduced theft, increased employee productivity and safety, and a better customer experience.
- Businesses located within the City limits are eligible.
- All projects must be reviewed by the La Grange Police Department before work begins.
- Reimbursable grant of up to 50% of the total project cost with a maximum reimbursement of $1,500.

FAÇADE GRANT PROGRAM

The City of La Grange's Office of Community Development has established the Facade Grant Program to foster an economically viable community through helping owners maintain, preserve and protect the integrity of their commercial properties.
- Businesses located within the City limits are eligible.
- All projects must be approved before work begins.
- Reimbursable grant of up to 50% of the total project cost with a maximum reimbursement of $10,000.

LOW INTEREST REVOLVING LOANS

The La Grange Community Development Office and BCL (Business & Community Lenders) of Texas have partnered to form a revolving loan pool to provide capital for La Grange Small Businesses.
- Businesses located within the City limits are eligible.
- Loan amounts range from $2,000 to $25,000.
MEMORANDUM

TO: Mayor and City Council
FROM: Shawn Raborn, City Manager
DATE: June 6, 2019
SUBJECT: Discuss and or Consider request from the First Baptist Church to rezone the property located at 121 South College from public to commercial.

The Zoning Board met on June 4th to consider the request from the First Baptist Church of La Grange located at 121 South College to rezone the property from Public to Commercial. The First Baptist Church is in the process of developing a new facility and has been trying to sell the location without success and believes if the property could be marketed as a commercial location it would sell. The Board voted 4-0 to recommend to the council to approve the re-zoning request.

Attachments:
1. Request Letter
2. Letter to Zoning Board
3. Plat of Property
4. Map of Votes
5. Zoning Information – District P – Public Use
6. Zoning Information – Business or Commercial Use
7. Zoning Map
April 10, 2019

RE: First Baptist Church, La Grange Property Subdivision Request

To Whom It May Concern:

Please accept this letter as a request for preliminary approval replat the property located at 121 South College Street, Tax Id Number 48431, more specifically described in the attached survey. The entire 1.949 acres and both buildings have been on the market for over a year and a half as one tract and we would like to market two individual tracts, each tract with one building. We will still market the property as a whole, but also want to advertise two individual parcels as we feel it would attract more interest with only one building rather than two.

Side A currently has 18 parking spaces and side B currently has 21 parking spaces. If the property were to be subdivided and the use were to be changed to Business or professional office, studio, bank, medical or dental clinic, each side would need 13 additional parking spaces. Bob Carroll with the First Baptist Church and I met with Shawn Raborn and Frank Menefee today at the property and were able to show them the feasibility of adding 13+ parking spaces to each side.

We are seeking tentative approval for the division of this property per the attached survey in order to start marketing the two sides individually. Once a potential buyer is found, we will have them meet with you to determine the exact minimum parking requirements for their specific use of the building and then establish these parking spaces for final city approval before moving forward.

You have our permission to discuss this request with our realtor, Katy Michalke with Lindemann Real Estate 979-966-2791, as she is assisting us with all of this and can answer any questions you may have in greater detail.

Thank you for your time and consideration!

Bob K. Carroll
First Baptist Church, La Grange
MEMORANDUM

TO: Zoning Commission Member
FROM: Mary Goerig, Assistant City Secretary
DATE: May 30, 2019
Subject: Discuss and or consider request from First Baptist Church to be rezone from public to commercial located at 121 S College.

The City of La Grange has received a request from First Baptist Church to have the zoning changed at 121 South College. The First Baptist Church requesting that the zoning be changed on this lot, which is currently zoned public to be re-zoned as commercial. The property is currently on the market and will likely sell and be used commercially.

There were 20 letters were sent out to the property owners within a 200’ radius of this address. Nine letters were returned, 5 were in favor of having the zoning changed, 3 opposed and 12 not returned.

Attachments: 1) Request Letters
2) Plat Survey of Property
3) Map with Votes
4) District P – Public Use
5) District B – Business or Commercial Use
April 10, 2019

RE: First Baptist Church, La Grange Property Rezoning Request

To Whom It May Concern:

Please accept this letter as a request for approval to rezone the property located at 121 South College Street, Tax Id Number 48431, more specifically described in the attached survey to Commercial. This property is currently being used by First Baptist Church and will continue to be used in this manner until the property sells. The property is currently on the market and will likely sell and be used commercially.

You have our permission to discuss this request with our realtor, Katy Michalke with Lindemann Real Estate 979-966-2791, as she is assisting us with all of this and can answer any questions you may have in greater detail.

Thank you for your time and consideration!

[Signature]

First Baptist Church, La Grange
SURVEY MAP OF:
1.949 ACRES OF LAND OUT
OF THE JOHN EBLIN LEAGUE,
ABSTRACT NO. 42. BEING THAT
SAME (1.947 ACRES) TRACT OF LAND
CONVEYED TO THE FIRST BAPTIST
CHURCH OF LA GRANGE, TEXAS. IN A
DEED ASRecorded In VOLUME 391
PAGE 131 OF THE DEED RECORDS OF
FAYETTE COUNTY, TEXAS. LOCATED AT
131 SOUTH COLLEGE STREET.

SEE ACCOMPANYING FIELD NOTE DESCRIPTION

THE STATE OF TEXAS -
COUNTY OF FAYETTE -

The undersigned does hereby certify that a survey was this day made
on the ground of the property legally described hereon and is correct and
that there are no boundary line conflicts, encroachments, shortages in area,
overlapping of improvements, visible utility lines, or roads in place, except as
shown hereon, and said property has access to and from a dedicated road.
This property is located in Zone X (softer areas)-areas determined to be
outside the 1% annual chance of flood according to the Federal Emergency
Management Agency Flood Insurance Rate Map 00815 0255 C. Dated
October 17, 2008

THis the 13th day of NOVEMBER, A.D. 2016.

BY

Timothy G. Hearidge
Reg. Professional Surveyor No. 5036

HEARITAGE SURVEYING CO.
727 West Point Loop, West Point, Texas 78963
Section 10. District P—Public Building or Public Use District.

Subsection 10-1. Use regulations.

(a) County clubs or golf courses, but not including miniature golf courses, driving ranges or similar forms of commercial amusement.

(b) Parks, playgrounds, community buildings and other public recreational facilities, owned and/or operated by the municipality or other public agency.

(c) Public buildings and grounds including, but not restricted to churches, libraries, museums, police and fire stations.

(d) School, public elementary or high.

(e) Schools, private, with curriculum equivalent to that of a public elementary or high school.

(f) Water supply reservoirs, pumping plants or towers.

Subsection 10-2. Height regulations.

No building shall exceed the width of the street on which it faces plus the depth of the front yard. On a lot adjoining an R District, no building shall exceed forty-five (45) feet in height, except that the height may be increased up to the maximum allowed elsewhere in District B at the rate of two (2) feet of additional height for each one foot of additional setback from required yard lines.

Subsection 10-3. Area regulations.

(a) Size of yards.

(1) Front yard. Where all the frontage on both sides of the street between two (2) intersecting streets is located in District P no front yard is required. Where the frontage on one side of the street between two (2) intersecting streets is located partly in District P and partly in an R District, the front yard shall conform to the R District regulations for a distance of not less than three hundred (300) feet from the District boundary. Where a front yard is required along the frontage on one side of a street, the front yard requirements of the property directly opposite on the other side of the street shall be not less than fifteen (15) feet, except that such yard requirement shall not apply where the property in the R District backs up to the street. No storage or similar use shall be allowed in required front yards in District P.

(2) Side yards. No side yard is required except that a side yard of not less than ten (10) feet in width shall be provided on the side of lot adjoining an R District.

(3) Rear yards. No rear yard is required except that a rear yard of not less than twenty-five (25) feet in depth shall be provided upon that portion of a lot abutting or across a rear street from an R District, except that such yard requirement shall not apply where the property in the R District also backs up to the rear street.

(b) Size of lot. No limitations.

(c) Lot coverage. No limitations.
Subsection 10-4. Parking and loading regulations.

Off-street parking and loading spaces shall be provided in accordance with the requirements for specific uses set forth in Section 12.
Section 9. District B—Business or Commercial District.

Subsection 9-1. Use regulations.

A building or premise shall be used only for the following purposes:

(A) Any use permitted in District R-1. (Ordinance adopted 10/10/83, sec. 4)

(B) Automobile parking lots.

(C) Automobile or trailer display and sales, repair garages, tire and seat cover shops, car wash.

(D) Bakeries.

(E) Bank.

(F) Boarding and lodging houses.

(G) Bowling alleys, drive-in restaurants, other similar places of entertainment or amusement, provided such use is located not less than one hundred (100) feet from any R District.

(H) Building material storage yards.

(I) Carpentry, painting, plumbing or tinsmithing shop.

(J) Creamery, ice cream manufacturing and dairy operations.

(K) Farm implement display and sales room.

(L) Florist shop or greenhouses.

(M) Frozen food lockers for individual or family use.

(N) Gasoline service stations, provided that the activities permitted do not include the storage or dismantling of old or wrecked motor vehicles, the sale of used automobile parts, or the sale of new or used motor vehicles.

(O) Hospitals, clinics and sanitariums, except a criminal, mental or animal hospital.

(P) Hotels and motels.

(Q) Ice plants.

(R) Institutions of a religious, educational, charitable or philanthropic nature, but not a penal or mental institution.

(S) Laundries, self-service.

(T) Milk distributing station.

(U) Mobile home parks (trailers). Mobile home parks must conform to the current ordinance regulating same.

(V) Mortuaries.

(W) Nursing and convalescent homes.

(X) Offices and office buildings.
Person service uses including barber shops, beauty parlors, photographic or artist studios, messengers, taxicabs, newspaper or telegraphic service stations, dry cleaning and pressing, dressmaking, tailoring, shoe repairing, repair of household appliances and bicycles, catering, restaurants, and other personal service uses of similar character.

Printing, engraving and newspaper plants.

Public utilities substations.

Radio or television broadcasting station or studio.

Retail stores.

Signs (advertising) used in connection with and on the same lot as the business establishments to which they refer, except that they shall not be placed within any required yard nor within twenty-five (25) feet of any R District.

Theater.

Upholstering shop, not involving furniture manufacturing.

Veterinarian or animal hospital provided that no such building, kennel or exercise runway shall be closer than fifty (50) feet to any R District.

Any similar uses as determined by the board of adjustment which are not likely to create any more offensive noise, vibration, dust, heat, smoke, odor, glare or other objectionable influences than the minimum amount normally resulting from other uses permitted, such permitted uses being generally wholesale and retail trade, service industries and light industries that manufacture, process, store and distribute goods and materials and are in general dependent on raw materials refined elsewhere.

Accessory buildings and uses customarily incident to any of the above uses provided that such use be not objectionable because of odor, dust, noise, vibration or similar nuisance.

**Subsection 9-2. Height regulations.**

(A) **Residential.** Same as District R.

(B) **Other use.** No building shall exceed in height the width of the street on which it faces plus the depth of the front yard. On a lot adjoining an R District, no building shall exceed forty-five (45) feet in height, except that this height may be increased up to the maximum allowed elsewhere in District B at the rate of two (2) feet of additional height for each one foot of additional set back from required yard lines.

**Subsection 9-3. Area regulations.**

(A) **Size of yards.**

(1) **Front yard.**

(a) **Residential.** Same as District R.
(b) **Other use.** Where all the frontage on both sides of the street between two (2) intersecting streets is located in District B no front yard is required. Where the frontage on one side of the street between two (2) intersecting streets is located partly in District B and partly in an R District, the front yard shall conform to the R District regulations for a distance of not less than three hundred (300) feet from the district boundary. Where a front yard is required along the frontage on one side of a street, the front yard requirements of the property directly opposite on the other side of the street shall be not less than fifteen (15) feet, except that such yard requirement shall not apply where the property in the R District backs up to the street.

(2) **Side yards.**

(a) **Residential.** Same as District R.

(b) **Other use.** No side yard is required except that a side yard of not less than ten (10) feet in width shall be provided on the side of the lot adjoining an R District.

(3) **Rear yards.**

(a) **Residential.** Same as District R.

(b) **Other use.** No rear yard is required except that a rear yard of not less than twenty-five (25) feet in depth shall be provided upon that portion of a lot abutting or across a rear street from an R District, except that such yard requirement shall not apply where the property in the R District also backs up to the rear street.

(B) **Size of lot.**

(1) **Residential.** Same as District R.

(2) **Other use.** No limitations.

(C) **Lot coverage.**

(1) **Residential.** Same as District R.

(2) **Other use.** No limitations.

Subsection 9-4. Parking and loading regulations.

Off-street parking and loading spaces shall be provided in accordance with the requirements for specific uses set forth in Section 12.
Section 12. Off-street parking and loading requirements.

Subsection 12-1. Parking requirements based on use.

In all districts there shall be provided at the time any building or structure is erected or structurally altered (except as provided in subsection 12-2), off-street parking spaces in accordance with the following requirements:

(a) Bowling alley: Two (2) parking spaces for each alley.

(b) Business or professional office, studio, bank, medical, dental clinic: Three (3) parking spaces plus one (1) additional parking space for each four hundred (400) square feet of floor area over one thousand (1,000).

(c) Church or other places of worship: One (1) parking space for each eight (8) seats in the main auditorium.

(d) Community center, library, museum or art gallery: Five (5) parking spaces plus one (1) additional space for each six hundred (600) square feet of floor area in excess of two thousand (2,000) square feet. If an auditorium is included as a part of the building, its floor area shall be deducted from the total and additional parking provided on the basis of one (1) space for each four (4) seats that it contains.

(e) Dance hall, assembly or exhibition hall without fixed seats: One (1) parking space for each two hundred (200) square feet of floor area used therefor.

(f) Dwellings, including single, two-family and multifamily: Two (2) parking spaces for each family housed in each living unit.

(g) Fraternity, sorority or dormitory: One (1) parking space for each bed.

(h) Furniture or appliance store, hardware store, wholesale establishments, machinery or equipment sales and service, clothing or shoe repair or service shop: Two (2) parking spaces plus one (1) additional parking space for each six hundred (600) square feet of floor area over one thousand (1,000).

(i) Hospital: Four (4) parking spaces plus one (1) additional parking space for each eight (8) beds.

(j) Hotel: One (1) parking space for each sleeping room or suites plus one (1) space for each four hundred (400) square feet of commercial floor area contained therein.

(k) Manufacturing or industrial establishment, research or testing laboratory, creamery, bottling plant, warehouse, printing or plumbing shop or similar establishment: One (1) parking space for each four (4) employees on the maximum working shift plus space to accommodate all trucks and other vehicles used in connection therewith, but not less than one (1) parking space for each twelve hundred (1200) square feet of floor area.

(l) Mortuary or funeral home: One (1) parking space for each fifty (50) square feet of floor space in slumber rooms, parlors or individual funeral service rooms.

(m) Motor vehicle sales rooms and used car lots: One (1) parking space for each eight hundred (800)
square feet of sales floor or lot area.

(n) Private club, lodge, country club or golf club: One (1) parking space for each three hundred (300) square feet of floor area or for every ten (10) members, whichever is greater.

(o) Retail store or personal service establishment, except as otherwise specified herein: One (1) parking space for each four hundred (400) square feet of floor area.

(p) Restaurant, night club, cafe or similar recreation or amusement establishment: One (1) parking space for each two hundred (200) square feet of floor area.

(q) Rooming or boarding house: One (1) parking space for each two (2) sleeping rooms.

(r) Sanitarium, convalescent home, home for the aged or similar institution: One (1) parking space for each six (6) beds.

(s) School, elementary: One (1) parking space for each twenty (20) seats in the auditorium or main assembly room, or one (1) space for every two (2) classrooms, whichever is greater.

(t) School, secondary, and college: One (1) parking space for each sixteen (16) seats in the main auditorium or two (2) spaces for each classroom, whichever is greater.

(u) Theater, auditorium (except school), sports arena, stadium, or gymnasium: One (1) parking space for each four (4) seats or bench seating spaces.

(v) Tourist home, cabin or motel: One (1) parking space for each sleeping room or suite.

Subsection 12-2. Rules for computing number of parking spaces.

In computing the number of parking spaces required for each of the above uses the following rules shall govern:

(a) “Floor area” shall mean the gross floor area of the specific use.

(b) Where fractional spaces result, the parking spaces required shall be construed to be the nearest whole number.

(c) The parking space requirement for a use not specifically mentioned herein shall be the same as required for a use of similar nature.

(d) Whenever a building or use constructed or established after the effective date of this ordinance is changed or enlarged in floor area, number of employees, number of dwelling units, seating capacity or otherwise, to create a need for an increase of ten per cent (10%) or more in the number of existing parking spaces, such spaces shall be provided on the basis of the enlargement or change. Whenever a building or use existing prior to the effective date of this ordinance is enlarged to the extent of fifty per cent (50%) or more in floor area or in the area used, said building or use shall then and thereafter comply with the parking requirements set forth herein.

(e) In the case of mixed uses, the parking space required shall equal the sum of the requirements of the various uses computed separately.
Subsection 12-3. Location of parking spaces.

All parking spaces required herein shall be located on the same lot with the building or use served, except as follows:

(a) Where an increase in the number of spaces is required by a change or enlargement of use or where such spaces are provided collectively or used jointly by two (2) or more buildings or establishments, the required spaces may be located not to exceed three hundred (300) feet from an institutional building served and not to exceed five hundred (500) feet from any other nonresidential building served.

(b) Not more than fifty per cent (50%) of the parking spaces required for (1) theaters, bowling alleys, dance halls, night clubs or cafes, and not more than eighty per cent of the parking spaces required for a church or school auditorium may be provided and used by (2) banks, offices, retail stores, repair shops, service establishments and similar uses not normally open, used or operated during the same hours as those listed in (1); provided, however, that written agreement thereto is properly executed and filed as specified below. In any case where the required parking spaces are not located on the same lot with the building or use served, or where such spaces are collectively or jointly provided and used, a written agreement thereby assuring their retention for such purposes, shall be properly drawn and executed by the parties concerned, approved as to form by the city attorney and shall be filed with the application for a building permit.

Subsection 12-4. Minimum dimensions for off-street parking.

(a) Ninety (90) degree angle parking. Each parking space shall be not less than nine (9) feet wide nor less than twenty (20) feet in length. Manoeuvering space shall be in addition to parking space and shall be not less than twenty-four (24) feet perpendicular to the building or parking line.

(b) Sixty (60) degree angle parking. Each parking space shall be not less than nine (9) feet wide perpendicular to the parking angle nor less than seventeen (17) feet in length when measured at right angles to the building or parking line. Manoeuvering space shall be in addition to parking space and shall be not less than twenty (20) feet perpendicular to the building or parking line.

(c) Fortу-five (45) degree angle parking. Each parking space shall be not less than nine (9) feet wide perpendicular to the parking angle nor less than sixteen (16) feet in length when measured at right angles to the building or parking line. Maneuvering space shall be in addition to parking space and shall be not less than eighteen (18) feet perpendicular to the building or parking line.

(d) When off-street parking facilities are located adjacent to a public alley, the width of said alley may be assumed to be a portion of the maneuvering space requirement.

(e) Where off-street parking facilities are provided in excess of the minimum amounts herein specified, or when off-street parking facilities are provided but not required by this ordinance, said off-street parking facilities shall comply with the minimum requirements for parking and maneuvering space requirements.
herein specified.

Subsection 12-5. Off-street loading space.

Every building or part thereof erected or occupied for retail business, service, manufacturing, storage, warehousing, hotel, mortuary or any other use similarly involving the receipt or distribution by vehicles or materials or merchandise, shall provide and maintain on the same premises loading space in accordance with the following requirements:

(a) In District B, one (1) loading space for each ten thousand (10,000) square feet or fraction thereof, of floor area in the building.

(b) In District I, one (1) loading space for the first five thousand (5,000) to fifteen thousand (15,000) square feet, or fraction thereof, of floor area in excess of fifteen thousand (15,000) square feet.

(c) Each required loading space shall have a minimum size of ten (10) feet by twenty-five (25) feet.
MEMORANDUM

TO: Mayor and City Council

FROM: Shawn Raborn, City Manager

DATE: June 5, 2019

SUBJECT: Discuss annexation of one tract adjacent to the City of La Grange.

Discuss and or Consider a resolution directing City Manager to undertake the steps necessary to annex the area, which resolution shall include the dates for publication of notice, hearings and such other requirements mandated by the Local Government Code and the Charter.

Staff is requesting council authorization to begin the annexation of one parcel adjacent to the City of La Grange. The property in question is adjacent to the city limits at 808 N Horton Street. The owner has requested that the tracts be brought into the city limits. We will already have utility services adjacent to the subject properties.

ANNEXATION SCHEDULE FOR RIVERSIDE 2012 ADDITION

June 10, 2019 - Adopt resolution directing City Manager to undertake the steps necessary to annex the area, which resolution shall include the dates for publication of notice, hearings and such other requirements mandated by the Local Government Code and the Charter.

June 14, 2019 and June 25, 2019 - Publish notices of two Public Hearings

June 24, 2019 and July 8, 2019 - Two Public Hearings

July 8, 2019 and August 12, 2019 - First and Second readings of Annexation Ordinance.

Attachment:
1. Request from Property Owner
2. Resolution Under Consideration
3. Location Map of Property
STATE OF TEXAS

COUNTY OF FAYETTE

PETITION FOR VOLUNTARY ANNEXATION
OF PROPERTY INTO THE CITY LIMITS
OF THE CITY OF LA GRANGE

To the Mayor and City Council of the City of La Grange, Texas:

The undersigned owner(s) of the tract of land described herein hereby request and petition the City of La Grange ("City"), pursuant to Section 43.028, and Section 43.052(h) of the Texas Local Government Code, to extend the present city limits of the City and annex the property plus the adjoining right of way described in Exhibit "A" (the "Tract"), which is attached and incorporated herein for all purposes.

I/we certify and swear that:
1. I/we are the sole owners of the Tract described in Exhibit "A" and we own more than 50% of the Tract.
2. All of the Tract is currently located within the City's ETJ and is contiguous and adjacent to current city limits of the City.
3. The Tract is not located within the corporate limits or ETJ of any other municipality or other special district.
4. The Tract contains fewer than 100 separate tracts of land on which one or more residential dwellings are located on each tract; and
5. This request for inclusion of the Tract in the La Grange city limits is made voluntarily.

I/we certify and swear that this petition is signed and acknowledged by each and every person and corporation owning said tract, or having an interest in any part thereof:

Fayette County Disaster Recovery Team

Name: Larry E. Jackson
Address: 808 N. Houston St.
La Grange, TX 78945

Date: 6/4/2019

STATE OF TEXAS

COUNTY OF FAYETTE

This instrument was sworn to, signed and acknowledged before me by on this, the 4th day of June, 2019.

MARSHA NICOLE PYLE
Notary Public, State of Texas
Comm. Expires 11-24-2019
Notary ID 125840562

My commission expires: 11-24-19

-22-
Exhibit “A”

Property Description

Attached is a description of the Property intended to be annexed by the City of La Grange by request of the owner(s) and a map or drawing of same.

ABS A071 MOORE J H, 1/2 LG, 20.45 ACRES. NO BLDGS OR M H as which to add to ABS A071 MOORE J H, HORTON HILL (439) LOT 3 2 5 NO BLDGS OR M H which has already been annexed into the city limits of La Grange, Tx and is owned by the same.
EXHIBIT "A"

STATE OF TEXAS  WILLIAM KARISCH
COUNTY OF FAYETTE  22.950 ACRES

All that certain tract or parcel of land containing 22.950 acres
situated in the John H. Moore 1/2 League, A-71, in Fayette
County, Texas (of which 2.50 acres are located within the
Corporate Limits of the City of La Grange), and being a part of
that tract described as 30.053 acres in a deed from Anita
Johnston, et al, to William Karisch, et al, dated September 5,
2014 and recorded in Volume 1706, Page 104 of the Official
Records of Fayette County, said 22.950 acre tract being more
particularly described by metes and bounds as follows:

Commencing at a 1/2" iron rod found in the South right-of-way
line of State Highway 71 (9.556 acres - District Court Cause No.
67-647; Vol. 11, Pg. 676 Abstract of Judgments Records) for the
Northeast corner of the (called) 0.950 acre Edward Orona tract
(Vol. 1442, Pg. 9 F.C.O.R.) and the Northwest corner of said
(called) 30.053 acre Karisch tract, said point having a
coordinate value of North = 13,883,200.70 feet and East =
2,643,632.35 feet according to the Texas State Plane Coordinate
System - South Central Zone - NAD 83(2011);

Thence South 42 degrees 39 minutes 48 seconds West, departing
said Highway 71 right-of-way line, 167.33 feet along the common
line between said Orona and Karisch tracts to a 1/2" iron rod
set for the North corner of the tract herein described and the
PLACE OF BEGINNING;

Thence South 47 degrees 38 minutes 47 seconds East, departing
said common line and severing said 30.053 acre Karisch tract,
303.36 feet to a 1/2" iron rod set within said Karisch tract for
corner;

Thence South 01 degrees 13 minutes 44 seconds East, 120.13 feet
to a 1/2" iron rod set within said Karisch tract for corner;

Thence South 47 degrees 38 minutes 47 seconds East, 299.49 feet
to a 1/2" iron rod set in the common line between said Karisch
tract and the (called) 26.5265 acre Ralph Rosenberg tract (Vol.
1412, Pg. 123; Vol. 345, Pg. 9 - F.C.O.R.) for the East corner
of the tract herein described, from which a 1/2" iron rod found
in the South right-of-way line of State Highway 71 for the
Northeast corner of said 30.053 acre Karisch tract bears North
42 degrees 21 minutes 13 seconds East, 709.39 feet;
EXHIBIT "A"

WILLIAM KARISCH
22.950 ACRES

PAGE 2

Thence South 42 degrees 21 minutes 13 seconds West, along said common line, at 640.15 feet passing a 1" iron pipe found for the West corner of said Rosenberg tract and the North corner of the Paula Rosenberg Subdivision (Vol. 353, Pg. 528 F.C.D.R.) and continuing for a total distance of 717.15 feet along the common line between said Rosenberg Subdivision tract and said Karisch tract to a 1/2" iron rod found near the Northwest base of a 24" tree stump for an angle point;

Thence South 15 degrees 08 minutes 26 seconds West, 84.95 feet along said common line to a 1/2" iron rod found near the Northeast base of a 30" post oak tree for an angle point;

Thence South 41 degrees 29 minutes 51 seconds West, continuing along said common line, at 12.50 feet passing a 3/4" iron pipe found, at 312.66 feet passing a 3/4" iron pipe found, and continuing for a total distance of 406.92 feet to a 3/9" iron rod found for the East corner of the (called) 0.78 acre Frank Brauner tract (Vol. 481, Pg. 495 F.C.D.R.), the most Easterly South corner of said 30.053 acre Karisch tract and the most Easterly South corner of the tract herein described;

Thence North 54 degrees 36 minutes 05 seconds West, 217.21 feet to a 3/9" iron rod found for the North corner of said Brauner tract and an inside corner of said Karisch tract;

Thence South 39 degrees 51 minutes 22 seconds West, 208.21 feet to a 1/2" iron rod found in the Northeast margin of "Horton Street" (50' wide right-of-way; Vol. 1, Pg. 27 Fayette County Plat Records) for the West corner of said Brauner tract, the most Westerly South corner of said Karisch tract and the most Westerly South corner of the tract herein described, from which a 1/2" iron rod found bears South 39 degrees 51 minutes 22 seconds West, 2.76 feet;

Thence North 46 degrees 33 minutes 58 seconds West, 498.47 feet along said Northeast margin of "Horton Street" to a 1/2" iron rod found for an angle point, from which a 1/2" iron rod found bears North 68 degrees 09 minutes 47 seconds West, 7.40 feet;

Thence North 68 degrees 09 minutes 47 seconds West, continuing along said North margin of "Horton Street", 37.94 feet to a 1/2" iron rod found for the South corner of the (called) 1.023 acre Margarette Wagoner tract (Vol. 1304, Pg. 267 F.C.O.R.), the West corner of said Karisch tract and the West corner of the tract herein described, from which a 1/2" iron rod found bears North 68 degrees 09 minutes 47 seconds West, 444.64 feet;

Thence North 42 degrees 45 minutes 34 seconds East, departing said "Horton Street", at 219.40 feet passing a 5/8" iron rod found for the East corner of said Wagoner tract and the South corner of the Northpoint Addition (Vol. 2, Pg. 48 Fayette County Plat Records), at 683.96 feet passing a 5/8" iron rod found, at 1,163.94 feet passing a 1/2" iron rod found, at 1,293.76 feet passing a 1/2" iron rod found, and continuing for a total distance of 1,375.72 feet to a 1/2" iron rod found for the East corner of said Northpoint Addition and the South corner of said Edward Orona tract;

PAGE 2 OF 3
EXHIBIT "A"

WILLIAM KARISCH
22.950 ACRES
PAGE 3

Thence North 42 degrees 39 minutes 49 seconds East, 147.21 feet along the common line between said Karisch and Oroha tracts to the PLACE OF BEGINNING and containing 22.950 acres (of which 2.5 acres are within the Corporate Limits of the City of La Grange).

Bearings, distances and coordinates used herein are “GRID” based on the Texas State Plane Coordinate System - South Central Zone - NAD 83(2011). Convergence = +01 degree 02 minutes 26 seconds. Combined factor = 0.99990387.

STATE OF TEXAS
COUNTY OF FAYETTE

I, Kevin Von Minden, a Registered Professional Land Surveyor, do hereby certify the foregoing field notes to be true and correct to the best of my knowledge and belief.

BEFCO ENGINEERING, INC.
Firm No. 10001700
Consulting Engineering & Land Surveying

[Signature]
Kevin Von Minden, R.P.L.S.
Registration No. 4438
May 3, 2018
BEFCO Job No. 18-7143

PAGE 3 OF 3
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF LA GRANGE, TEXAS DIRECTING THE
CITY MANAGER TO UNDERTAKE ANNEXATION ACTION
WITH RESPECT TO CERTAIN SPECIFIED AREAS OF LAND

WHEREAS, the City Council has reviewed and fully considered the needs of the
inhabitants of the City of La Grange and finds that there exists a need for annexation of
certain lands from time to time for the purpose of promoting the health, safety and
general welfare of the persons owning, residing on or otherwise occupying within
established boundaries of the City;

WHEREAS, such purpose is accomplished by orderly growth that results in logical
extension of the City’s geographical limits, with respect to distribution of population, as
well as balanced, symmetrical lines of demarcation; and provision of various municipal
services to persons owning, residing on or otherwise occupying property within as well
as adjacent to the City; and

WHEREAS, the area of land proposed for annexation and described below is
located adjacent to and contiguous with the corporate limits of the City of La Grange,
are each within the extraterritorial jurisdiction of the City of one-half mile, and do not
exceed in total size 10% of the total corporate area on January 1, 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF LA GRANGE, TEXAS:

That the City Manager undertake steps necessary to annex the property
described as in Exhibit "A", attached hereto and incorporated by reference herein,
including service plans preparation; compliance with notice to be published in a
newspaper of general circulation in La Grange, Texas, on June 14, 2019 and June 25,
2019; two (2) public hearings to be held at the City Council Chambers at 6:00 p.m. on
June 24, 2019, and at 6:00 p.m. and one on July 8, 2019; and any such other
requirements mandated by the Municipal Annexation Act as modified in Chapters 43 of
the Texas Local Government Code, the City Charter of the City of La Grange, Texas,
and such policies established by resolution or ordinance, as have heretofore been
adopted by the City.

BE IT FURTHER RESOLVED:

That the City Secretary is hereby authorized and directed to place and keep an
executed copy of said notices, hearing minutes, service plans, and this resolution in the
permanent files of the City Secretary’s Office.
PASSED AND APPROVED on this the 10th day of June, 2019.

City of La Grange, Texas

____________
Janet Moerbe, Mayor

ATTEST:

____________
Lisa Oltmann, City Secretary
NOTICE OF ANNEXATION PROCEEDINGS

THE STATE OF TEXAS,

COUNTY OF FAYETTE.

Notice is hereby given by the City Council of the City of La Grange, Texas, that for the purposes of providing an opportunity for all interested parties to be heard, two (2) public hearings will be held by the City Council of the City of La Grange, Texas, at which hearings will be considered the annexation described herein below.

Such public hearings will be held in the City Council Chambers, City Hall, 155 E. Colorado Street, La Grange, Texas, at 6:00 P.M. on June 24, 2019 and at 6:00 P.M. on July 8, 2019 for the following annexations:

For the purpose of annexation the addition will be known as the Hope Hill Addition 2019 to the City of La Grange.

A detailed description of the area proposed for annexation and of the service plan for the annexation area is available to the public at the City Manager’s office, City of La Grange, Texas located at City Hall, 155 E. Colorado St., La Grange, Texas, Monday through Friday, from 8:00 A.M. to 5:00 P.M.

The proposed annexation area described herein below is situated contiguous to and adjacent to the present territorial boundaries of the City of La Grange, Texas.

By direction of the City Council of the City of La Grange, Texas, this 10th day of June 2019.

__________________________________________
Shawn Raborn, City Manager
City of La Grange, Texas

ATTEST:

__________________________________________
Lisa Oltmann, City Secretary
RESOLUTION 19-__

WHEREAS, the City Council of the City of La Grange has two Council meetings each month; and

WHEREAS, these Council meetings are held on the second and fourth Monday of each month; and

WHEREAS, all necessary business for the City of La Grange for the month of July 2019 can be performed at the council meeting on July 8, 2019.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of La Grange that the second Council meeting scheduled for July 22, 2019 is hereby cancelled.

PASSED AND APPROVED on this the 10th day of June 2019.

Janet Moerbe, Mayor

ATTEST:

Lisa Oltmann, City Secretary
MEMORANDUM

TO: Mayor and City Council
FROM: Shawn Raborn, City Manager
DATE: June 6, 2019
SUBJECT: Active Project Status Report

Attached for your review is the active project status report for the month of May.
Active Projects and Issues
Status Report
June 6, 2019

Department/Issue

Electric Department

Active projects

LED Street Light Upgrade
We continue the conversion of street lights to LED as the current lights fail.

La Grange ISD Construction
1-15-19 Staff is working with the contractor to set the new 2000 kVA transformer of the new elementary school. 3-4-19 Transformer has been set.

Breaker Replacement Substation
2-20-19 Staff is working with LCRA to replace the city owned breakers at the substation. The breakers have been ordered but have a 18-21 week delivery. We anticipate completing the project in early Fall 2019.

Water/Waste Water Department

TTHM Removal 12-06-17 O’Malley Strand has submitted plans to the TCEQ for review and approval. The TCEQ has 60 days to review the plans and after approval project will be bid out. 02-7-18 Plans have been approved and project bids will be presented to council for approval on Feb 12th. 03-29-18 Project has been awarded to J &K Utility Services in the amount of $186,501.48 to provide and install aeration equipment at the Horton Street Booster Station. 05-14-18 Preconstruction meeting has been held and work should begin by the end of June. 08-23-18 Work is underway but is progressing slowly at this time. 11-7-18 Work continues to progress with the bypass and temporary controls installed. Medora is scheduled to begin installation of the TTHM removal equipment on November 9th. Equipment should be operational within the next 30 days. 1-15-19 Equipment has been installed and is operational. The first TTHM testing period after installation saw a 42% reduction in the level of Trihalomethanes. We anticipate being in full TTHM compliance in April 2019. 2-20-19 We were in compliance during the fourth quarter of 2018 but above on the 4 quarter rolling average for one of the two sample locations. 3-25-19 1st quarter samples have been collected and we are now waiting on results. 5-30-19 We are back in compliance and TCEQ is working to close out current Agreed Order.
Water Line Replacement Project Horton-Oak to Charles – Replace 825 ft. 6” and replace existing 2” 1,050 ft. on Guy and Ella with 6” and 450 ft. on Charles. Project will be included in FY 2017-18 Budget process. 06-15-17 Project will be delayed until the FY 2019-20 Budget planning process.

Water Supply Project
06-15-17 Council authorized staff to proceed with an interconnection study with Fayette Water Supply Corporation. The interconnection would allow for the movement of water between the systems and also would provide a possible source of additional water to the community. 08-16-17 Initial meeting has taken place between FWSC, the city and the engineers to define the scope of the project. 10-2-17 Staff continues work on the interconnection project. 04-03-18 Staff continues to work with Fayette Water Supply (FWS) and Strand Engineering to evaluate water transfer options. 08-17-18 The preliminary report is currently under review by staff. 11-7-18 Staff met with FWS and BEFCO to see if portions of the proposed plan could be included in the CDBG-DR Infrastructure projects.

Well Station G
11-7-18 Project will include the replacement of the Aerator and support structure and the rehabbing of the well. Project is currently in the design phase. 1-15-19 Well has been repaired and is back in operation. Aerator and support are currently in the design phase with Dunham Engineering. 3-25-19 Project is out for bid at this time and we anticipate presenting bids to council on May 13th. 5-30-19 Bid was awarded Water Equipment & Treatment Services (WETS) in the amount of $212,182. Project will be completed in the Fall of 2019.

Waste Water
09-09-15 Sewer line from Madison to Jefferson on Lafayette Street. Working with Engineers at this time. 02-04-16 So far engineers have recommended separating water and sewer mains. Sewer line on the North side of the tracks and the water line to the North. The initial cost estimate is $253,000. 06-20-16 Council authorized staff to proceed with moving forward on this project. 09-20-16 Project is still in the design phase. 02-10-17 We have submitted all required permits, fees and documents to Union Pacific Railroad and are waiting project authorization to proceed. 04-07-17 BEFCO continues to work with Union Pacific which continues to impose additional requirement on the project. 06-15-17 The engineer is now evaluating if the line can be slip lined in place due to the additional requirements that have been imposed by Union Pacific.

Waste Water Line Replacement Lower Line to Plant
08-22-18 Staff has included the replacement of the truck sewer line on Lower Line Street to the plant. We have experienced a number of operational issues with the 3 lines that currently serve the plant and the
upgrade to the proposed 30” line will alleviate those issues. The Project is included in the FY 2018-19 Budget. 11-7-18 Staff is working with Strand Engineering to design and bid out project at this time. 1-15-19 Survey work is underway with preliminary design plans anticipated by the end of February. 3-25-19 The advertisement for bids will run on March 29th and open bids on April 16th with council consideration on April 22nd. 5-30-19 Project has been awarded to M & C Fonseca the low bidder in the amount of $808,237.50. The project is projected to be completed by May of 2020. 06-07-19 We completed the purchase of the 3.9 acres between Lower Line and Colorado Landing on 6-6-19.

Administration

CDBG 2019
03-15-19 The 2019 grant application was submitted on March 13th.

Downtown and Community Master Plan
04-06-17 Staff is working on options to develop a downtown and community master plan. We have submitted a request to be considered as part of the Texas A&M Target Cities Program. 06-15-17 Work has begun on the Wayfinding portion of the project and the Master Plan portion of the project will begin in September. 10-02-17 Work is continuing on the Master Plan project. 02-7-18 Work continues on Master Plan Project. 03-29-18 A community meeting on the Master Plan is scheduled for May 1st. 05-14-18 Project is in the draft report phase and is on schedule to be completed by September. 08-22-18 Work continues on the final Master Plan. 11-7-18 We received the Draft Master Plan on November 7th and are currently reviewing the document. 1-22-19 Staff is doing the final review of the document and should have final document back from A&M by the end of February. 03-25-18 A presentation on the final document will take place at the May 13th council meeting. 5-30-19 Final report was presented to council on May 13th.

Community Wayfinding Signage Project
11-07-18 Request for Qualifications for the Wayfinding design project are due November 9th. 1-15-19 Studio16:19 out of Round Rock has been selected to provide Wayfinding Services. 5-30-19 Project is currently under development.

Website Redesign
3-25-19 Staff with working with Revize the firm that hosts and designed our website on a redesign of the website. The new site will have a more modern look and will be ADA compliant. The redesign should be completed by early August.

Siren Warning System
5-30-19 Staff is working with Goddard Enterprises to review and develop an
outdoor emergency notification system for the community.

Park Improvements

**Boat Ramp Repairs**
06-15-17 TxDOT has started work on erosion improvements on the drainage channel adjacent to the Business 71 River Bridge. The new bridge over the Colorado River is now not anticipated to start until 2020. 02-7-18 After the completion of the new bridge work will begin in 2022 on the rehab of the current bridge according to TxDOT.

**White Rock Park**
1-15-19 Install new restroom at White Rock Park. We have started the process to site and design new restroom facility at the park. Staff has had an initial meeting with Cutright to define scope of the project. Restroom project should be completed by spring of 2020. 03-25-19 Staff will review the restroom project with council at the April 8th meeting. 5-30-19 Cutright and Allen are currently working on plans for the restroom and we anticipate going out for bid in August.

Facility Improvements

**City Hall Remodel**
04-04-16 Council authorized staff to begin the process to identify and formulate a plan to make functional improvements to City Hall. Staff has made contact with Cutright and Allen to assist in this process. 09-20-16 Staff has been in contact with Mr. Cutright and work will not begin on this project until after the first of the year due to his current workload. 02-10-17 Mr. Cutright and have spoken and are now scheduled to meet in early March to review the project. 04-07-17 Meeting has been set for April 12th with Mr. Cutright. 06-19-17 Initial meeting with architect has been held and now will begin the process to look at alternatives that meet the needs of the community. 11-20-17 Staff met with Mr. Cutright and staff to review the initial options for the expansion and remodel of city hall. Next review with architect is set for January 4, 2018. 02-7-18 Staff will present the design ideas to council at the Feb 26th council meeting. 03-29-18 Staff continues to review the plan and will present to council in late May. 05-30-18 Staff will give an initial review of the renovation project as part of the June 11th City Council Meeting. 08-22-18 The design of the project is included in the FY 2018-19 Budget. 11-7-18 The architect has provided additional exterior views of the building that staff will present to council in December. 3-25-19 Staff is working on options to fund the remodel.


Police Station

Fiber Connection – City Facilities
12-09-15 Working with Colorado Valley Communications on the design of a fiber link between City Hall and the Police Station. 4-07-16 Colorado Valley is still working on the design of the link between the facilities and we should have a cost estimate within the next month. 06-15-17 We are now evaluating a wireless solution to connect the city facilities. 02-20-19 Colorado Valley has fiber to the Library and we are also completing the fiber connection to the Police Station.

Technology Upgrades
5-30-19 We are currently upgrading all of the personal computers in the Police Department. Project should be completed by the middle of July. We are also working to upgrade computers at City Hall and the Recreation Center.

Recovery Projects

CDBG-DR Allocation
2-7-18 We have been included in the HUD direct allocation to Texas. We will be working with the GLO to define the scope of work that we will accomplish under the CDBG-DR project. After approval of the State project we will then finalize the local needs assessment. The project will focus on housing, infrastructure and economic revitalization. We will have 6 years to complete all projects included in the needs assessment. 04-06-18 We are still waiting for the GLO to release the allocation plan for the 5 billion that was awarded to the State of Texas. The allocation plan should be released within the next week. 05-30-18 The GLO has submitted action plan to the HUD on May 8th and is currently waiting for approval. CAPCOG is in the process of developing the Method of Distribution (MOD) for funds allocated to the region and the most impacted region, which is our zip code 78945. 08-23-18 The 78945 zip code has been allocated $6,347,500 in Local Buyout/ Acquisition Program Funding that will be administered locally, $25,177,399 in Homeownership Assistance Funding that will be administered by the GLO, and $929,021.13 in Infrastructure Funding that will be administered by CAPCOG. 11-7-18 Fayette County has received the formal funding letter and we are working to submit the formal application by the January 31, 2019 deadline. 1-1-15-19 The deadline to submit the application has been extended until April 30th. 3-25-19 The deadline has now been extended until June 30th. 3-25-19 The deadline has now been extended until August 30th. 6-5-19 Working with Fayette County to finalize an Interlocal Agreement that will allow for the submission of the application.
TDEM – Mitigation
04-04-18 The Notice of Intent to submit an application for Mitigation grant funds was submitted on March 19th. We received approval on April 3rd from TDEM to formally submit a grant application. Staff is in the process of procuring grant management and engineering services for this project. 05-14-18 Staff is working with Langford Community Development and BEFCO to develop mitigation grant application. 08-22-18 The grant application is due October 23rd. Letters will be going out shortly to impacted properties regarding the buyout program. 11-7-18 Mitigation application has been submitted.

La Grange Area Disaster Recovery Team
10-2-17 The Disaster Team has been formed and has hired an Executive Director to oversee the formation of the team. The project is receiving guidance and support from the Austin Disaster Relief Network. The group is focusing on assisting the community with rebuilding homes. 04-04-18 Disaster Team is working on a long term housing project and should make a formal announcement within the next 30 days. 05-14-18 The FCDRT has purchased 20 acres on Horton Street and in the process of developing the Hope Hills Subdivision. 08-22-18 Staff met with representatives of the FCDRT who are working on the plat for the Hope Hills Subdivision. We anticipate that a preliminary plat will be submitted within the next 60-90 days for review. 1-15-19 Preliminary plat has been received and will be forwarded to council in January 28, 2019. 2-20-19 The preliminary plat was approved by council. The final plat will be presented to council by April 30th for consideration. 5-30-19 The Plat has been approved and staff is working with the developer on issuance of a construction permit.

Housing Issues
4-02-18 Transitional Shelter Assistance has been extended until April 23, 2018. 05-14-18 Transitional Shelter Assistance has been extended until May 31, 2018. 08-22-18 The Short Term Housing Program is scheduled to be completed by February 19, 2019. 1-15-19 The Short Term Housing Program has been extended until September 2019. 3-27-18 We currently have 4 short term housing units in Country Way Village. 5-30-19 We are currently down to 1 short term housing unit in Country Way Village.

FEMA Reimbursement
12-6-17 We have submitted documentation for Cat A – Debris Removal and Cat B Emergency Protective Measures reimbursement. We continue to develop the necessary support documentation for non-insurance covered utility damages. 02-7-18 Our Cat B Emergency Protective Measures reimbursement request has been approved and we are now awaiting payment of funds. 04-04-18 I have been informed that the funding for CAT B Emergency protective measures should be released within the next 30
days. 05-14-18 Debris Removal and CAT B Emergency protective measures have been approved but still awaiting reimbursement. 08-21-18 Total reimbursement to date is $283,223 for CAT A and CAT B. 11-7-18 Total FEMA reimbursement to date is $369,536. We currently have outstanding reimbursement for CAT-Z Direct Admin costs which has not been determined and CAT-F Utilities in the amount of $84,203. 1-15-19 The only outstanding reimbursement is for CAT-Z Direct Admin costs and the PW is currently under development. 2-19-19 We had the closeout meeting with FEMA. The city has closed out all projects with FEMA and now is working directly with the State contractor Cohn Reznick.
# Active Grant Projects

<table>
<thead>
<tr>
<th>Status</th>
<th>Grant</th>
<th>Project</th>
<th>Grantor</th>
<th>Grant Number</th>
<th>Program Name CFDA #</th>
<th>Grant Amount</th>
<th>Grant Expended</th>
<th>Grant Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active</td>
<td>HOME Program</td>
<td>Housing</td>
<td>TDHCA</td>
<td>2018-0003</td>
<td>CDBG 14.228</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$45,000</td>
</tr>
<tr>
<td>Completed</td>
<td>CDBG - Water 2017</td>
<td>Water Lines</td>
<td>HUD/Dept of Ag</td>
<td>7217249</td>
<td></td>
<td>$25,000</td>
<td>$25,000</td>
<td>$ -</td>
</tr>
<tr>
<td>Completed</td>
<td>LCRA</td>
<td>Playscape</td>
<td>LCRA</td>
<td></td>
<td></td>
<td>$325,000</td>
<td>$325,000</td>
<td>$45,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$325,000</td>
<td>$325,000</td>
<td>$45,000</td>
</tr>
</tbody>
</table>

**Pending Grant Projects**

<table>
<thead>
<tr>
<th>Status</th>
<th>Grant</th>
<th>Project</th>
<th>Grantor</th>
<th>Date Submitted / Due</th>
<th>Program Name CFDA #</th>
<th>Amount Requested</th>
<th>Amount Allocated</th>
<th>Match Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Working</td>
<td>CDBG-DR</td>
<td>Buyout</td>
<td>HUD/GLO</td>
<td>08/30/2019</td>
<td></td>
<td>$6,347,500</td>
<td>$929,021</td>
<td></td>
</tr>
<tr>
<td>Submitted</td>
<td>TDEM - H</td>
<td>Mitigation/Buyout</td>
<td>TDEM</td>
<td>10/01/2018</td>
<td></td>
<td>$1,487,144</td>
<td>$495,715</td>
<td></td>
</tr>
<tr>
<td>Submitted</td>
<td>EDA</td>
<td>Utility Service Ext.</td>
<td>EDA</td>
<td>04/24/2019</td>
<td></td>
<td>$1,998,576</td>
<td>$499,644</td>
<td></td>
</tr>
<tr>
<td>Submitted</td>
<td>CDBG - Water 2019</td>
<td>Water Lines</td>
<td>HUD/Dept of Ag</td>
<td>02/07/2019</td>
<td>CDBG 14.228</td>
<td>$300,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submitted</td>
<td>Rebuild Texas</td>
<td>Mobile Generator</td>
<td>Rebuild Texas</td>
<td>03/06/2019</td>
<td></td>
<td>$86,827</td>
<td></td>
<td>Not Approved 4/30/19</td>
</tr>
<tr>
<td>Submitted</td>
<td>AARP</td>
<td>Shade Structures</td>
<td>AARP</td>
<td>04/17/2019</td>
<td></td>
<td>$90,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submitted</td>
<td>Bureau of Justice</td>
<td>Bullet Proof Vest</td>
<td>Dept. of Justice</td>
<td>05/30/2019</td>
<td></td>
<td>$4,045.06</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


MEMORANDUM

TO: Mayor and City Council
FROM: Shawn Raborn, City Manager
DATE: June 7, 2019
SUBJECT: Discuss and or Consider Allocation of Tourism Funds

Included for your review and consideration are five requests for funding under the Tourism Grant Program. The tourism grant committee will make a funding recommendation to council at the meeting on Monday.

Attachments:

1. Current Finance Report
2. Motel/Motel Tax Summary Report
3. Summary of Funding Requests
Tourism Grant Committee

INCOME

Fund Balance
Hotel/Motel Tax Income FY 2018-19
Expenses to Oct - May
Approved Budgeted Expenditures Balance
Approved Budgeted Partnership Balance
Approved funds to be expended

Total Funds Available

June 1, 2019

$ 339,146
$ 178,228
$ (38,144)
$ -
$ (67,500)
$ (43,321)

$ 368,409

Hotel/Motel Tax Income FY 2018-19

Oct-18 $ 19,473
Nov-18 $ 27,149
Dec-18 $ 26,166
Jan-19 $ 15,253
Feb-19 $ 13,624
Mar-19 $ 27,272
Apr-19 $ 25,348
May-19 $ 23,944
Jun-19 $ -
Jul-19 $ -
Aug-19 $ -
Sep-18 $ -

Year to Date Total

$ 178,228
## Hotel/Motel Tax Report Summary

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OCT</td>
<td>$29,316</td>
<td>$22,072</td>
<td>$31,487</td>
<td>$38,206</td>
<td>$19,473</td>
<td>$18,732</td>
<td>-49.03%</td>
</tr>
<tr>
<td>NOV</td>
<td>$18,065</td>
<td>$18,734</td>
<td>$23,100</td>
<td>$22,119</td>
<td>$27,149</td>
<td>$5,030</td>
<td>22.74%</td>
</tr>
<tr>
<td>DEC</td>
<td>$17,107</td>
<td>$12,784</td>
<td>$13,160</td>
<td>$15,582</td>
<td>$26,166</td>
<td>$10,583</td>
<td>67.92%</td>
</tr>
<tr>
<td>JAN</td>
<td>$12,203</td>
<td>$10,337</td>
<td>$10,523</td>
<td>$16,031</td>
<td>$15,253</td>
<td>$779</td>
<td>-4.86%</td>
</tr>
<tr>
<td>FEB</td>
<td>$19,599</td>
<td>$15,846</td>
<td>$9,513</td>
<td>$13,038</td>
<td>$13,624</td>
<td>$586</td>
<td>4.50%</td>
</tr>
<tr>
<td>MAR</td>
<td>$12,668</td>
<td>$16,178</td>
<td>$17,007</td>
<td>$14,232</td>
<td>$27,272</td>
<td>$13,039</td>
<td>91.62%</td>
</tr>
<tr>
<td>APR</td>
<td>$34,559</td>
<td>$29,025</td>
<td>$13,366</td>
<td>$33,860</td>
<td>$25,348</td>
<td>$8,512</td>
<td>-25.14%</td>
</tr>
<tr>
<td>MAY</td>
<td>$22,738</td>
<td>$22,168</td>
<td>$28,031</td>
<td>$32,369</td>
<td>$23,944</td>
<td>$8,426</td>
<td>-26.03%</td>
</tr>
<tr>
<td>JUN</td>
<td>$14,359</td>
<td>$6,973</td>
<td>$27,269</td>
<td>$15,831</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>JUL</td>
<td>$20,082</td>
<td>$22,943</td>
<td>$9,803</td>
<td>$19,965</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>AUG</td>
<td>$12,284</td>
<td>$6,654</td>
<td>$17,229</td>
<td>$12,879</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>SEP</td>
<td>$10,858</td>
<td>$15,629</td>
<td>$8,328</td>
<td>$11,856</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>223,841</strong></td>
<td><strong>199,343</strong></td>
<td><strong>208,816</strong></td>
<td><strong>245,968</strong></td>
<td><strong>178,228</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
</tr>
<tr>
<td><strong>YTD</strong></td>
<td><strong>166,257</strong></td>
<td><strong>147,145</strong></td>
<td><strong>146,187</strong></td>
<td><strong>185,437</strong></td>
<td><strong>178,228</strong></td>
<td><strong>(7,209.90)</strong></td>
<td><strong>-3.89%</strong></td>
</tr>
</tbody>
</table>

Budget: $200,000  | Percent: 83.13%

Budget: $200,000  | Percent: 70.07%

Budget: $200,000  | Percent: 76.94%

Budget: $200,000  | Percent: 92.72%

Budget: $200,000  | Percent: 81.01%
Request for Funds June 1, 2019  
Tourism Grant Committee  
As of June 1, 2019

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Funds Requested</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Juneteenth on the Square</td>
<td>$ 5,000</td>
<td>$ 1,500</td>
</tr>
<tr>
<td>2 Polka Lovers Club of Texas Museum</td>
<td>$ 3,000</td>
<td>$ 1,000</td>
</tr>
<tr>
<td>3 Fayette County Tourism Association</td>
<td>$ 4,200</td>
<td>$ 3,500</td>
</tr>
<tr>
<td>4 Fayette County Sheriff’s Posse - Advertising 2019 Event</td>
<td>$ 10,000</td>
<td>$ 7,500</td>
</tr>
<tr>
<td>5 Oktoberfest -- Rotary Club of La Grange</td>
<td>$ 6,000</td>
<td>$ 5,000</td>
</tr>
</tbody>
</table>

Total of Funding Requests  
Funds Available June 1  
Current Requested Allocation  
Fund Balance

<table>
<thead>
<tr>
<th>Funds Available June 1</th>
<th>$ 368,409</th>
<th>$ 368,409</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Requested Allocation</td>
<td>$ (28,200)</td>
<td>$(18,500)</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>$ 340,209</td>
<td>$ 349,909</td>
</tr>
</tbody>
</table>

Budgeted Partnership Grants 2018-19  
Awarded Grants Year to Date  
Current Requested Allocation  
Budget Partnership Balance

<table>
<thead>
<tr>
<th>Budgeted Partnership Grants 2018-19</th>
<th>$ 85,000</th>
<th>$ 85,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awarded Grants Year to Date</td>
<td>$(32,500)</td>
<td>$(32,500)</td>
</tr>
<tr>
<td>Current Requested Allocation</td>
<td>$(28,200)</td>
<td>$(18,500)</td>
</tr>
<tr>
<td>Budget Partnership Balance</td>
<td>$ 24,300</td>
<td>$ 34,000</td>
</tr>
</tbody>
</table>
### Summary of Requests

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
<th>Overview</th>
</tr>
</thead>
</table>
| 1       | $5,000  | **Juneteenth on the Square**  
The funds will be used for advertising the event. This is the fifth year of this event and the sponsor is anticipating 200 -300 in attendance. The committee allocated $2,000 to this project last year. Staff is recommending funding $1,500 for advertising. |
| 2       | $3,000  | **Polka Lovers Club of Texas Museum –Advertising**  
Funds will be used for advertising the 13th Annual Memorial Celebration event on December 14th. Staff recommends partial funding in the amount of $1,000 for advertising the event. |
| 3       | $4,200  | **Fayette County Tourism Association – Brochure Development**  
The Fayette County Tourism Association is requesting that the committee allocate $4,200 to the Countywide Tourism for brochure development. The committee allocated $3,500 in 2018, $2,500 in 2017, $5,500 in 2016 and $4,000 in 2015. Staff is recommending $3,000. |
| 4       | $10,000 | **Fayette County Sheriff’s Posse**  
Funds are requested for advertising and promotion of Bull Riding and Rodeo event which was held on August 8-10, 2019. The committee allocated $6,250 to this project in 2018, $4,650 in 2017, $5,000 in 2016, $7,500 in 2015, $8,500 in 2014, $8,500 in 2013, $7,500 in 2011 and $10,000 in 2010. Staff recommends funding the advertising portion of the request in the amount of $7,500. |
| 5       | $6,000  | **Oktoberfest – Rotary Club of La Grange**  
The funds will be used for advertising the event. The sponsor is planning for 700 to attend the event this year. The committee allocated $5,000 to this event in 2018 and $6,000 in 2015, 2016 and 2017. Staff is recommending funding $5,000 for advertising. |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OCT</td>
<td>5,098,019</td>
<td>4,991,950</td>
<td>5,282,353</td>
<td>5,424,165</td>
<td>5,097,758</td>
<td>5,015,200</td>
<td>5,178,849</td>
<td>-1.62%</td>
</tr>
<tr>
<td>NOV</td>
<td>4,393,071</td>
<td>4,562,096</td>
<td>4,504,464</td>
<td>4,522,771</td>
<td>3,916,102</td>
<td>4,242,036</td>
<td>4,379,701</td>
<td>8.32%</td>
</tr>
<tr>
<td>JAN</td>
<td>5,601,091</td>
<td>5,420,159</td>
<td>4,808,863</td>
<td>4,406,625</td>
<td>4,454,859</td>
<td>4,538,347</td>
<td>4,938,319</td>
<td>1.87%</td>
</tr>
<tr>
<td>FEB</td>
<td>5,438,095</td>
<td>4,267,208</td>
<td>3,976,362</td>
<td>3,667,338</td>
<td>4,693,416</td>
<td>3,949,750</td>
<td>4,408,484</td>
<td>-15.84%</td>
</tr>
<tr>
<td>MAR</td>
<td>4,143,941</td>
<td>4,306,688</td>
<td>3,515,008</td>
<td>3,362,700</td>
<td>3,461,781</td>
<td>3,959,581</td>
<td>3,758,024</td>
<td>14.38%</td>
</tr>
<tr>
<td>APR</td>
<td>3,434,298</td>
<td>3,926,996</td>
<td>3,789,935</td>
<td>4,156,261</td>
<td>3,717,650</td>
<td>3,485,212</td>
<td>3,805,028</td>
<td>-6.25%</td>
</tr>
<tr>
<td>MAY</td>
<td>3,703,449</td>
<td>3,932,607</td>
<td>4,010,826</td>
<td>3,805,122</td>
<td>3,429,487</td>
<td>3,800,138</td>
<td>3,776,298</td>
<td>10.81%</td>
</tr>
<tr>
<td>JUN</td>
<td>4,992,964</td>
<td>4,674,973</td>
<td>4,727,015</td>
<td>5,336,319</td>
<td>5,992,548</td>
<td>5,144,764</td>
<td>5,144,764</td>
<td></td>
</tr>
<tr>
<td>JUL</td>
<td>5,687,664</td>
<td>6,489,200</td>
<td>6,637,009</td>
<td>6,690,947</td>
<td>6,127,332</td>
<td>6,326,430</td>
<td>6,326,430</td>
<td></td>
</tr>
<tr>
<td>AUG</td>
<td>6,674,542</td>
<td>6,912,422</td>
<td>6,546,723</td>
<td>7,037,057</td>
<td>6,627,406</td>
<td>6,759,630</td>
<td>6,759,630</td>
<td></td>
</tr>
<tr>
<td>SEP</td>
<td>6,955,304</td>
<td>6,187,341</td>
<td>6,743,030</td>
<td>6,515,165</td>
<td>6,464,641</td>
<td>6,573,096</td>
<td>6,573,096</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>60,280,258</strong></td>
<td><strong>59,187,141</strong></td>
<td><strong>58,001,176</strong></td>
<td><strong>58,581,800</strong></td>
<td><strong>57,698,058</strong></td>
<td><strong>32,882,155</strong></td>
<td><strong>58,749,687</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Year To Date</strong></td>
<td><strong>35,969,784</strong></td>
<td><strong>34,923,205</strong></td>
<td><strong>33,347,399</strong></td>
<td><strong>33,002,312</strong></td>
<td><strong>32,486,131</strong></td>
<td><strong>32,882,155</strong></td>
<td><strong>32,882,155</strong></td>
<td><strong>1.22%</strong></td>
</tr>
</tbody>
</table>
## Water Pumped

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OCT</td>
<td>17,705,000</td>
<td>18,162,000</td>
<td>18,739,000</td>
<td>22,192,000</td>
<td>20,665,000</td>
<td>19,042,000</td>
<td>-25.17%</td>
<td>19,417,500</td>
</tr>
<tr>
<td>NOV</td>
<td>17,363,000</td>
<td>15,146,000</td>
<td>14,864,000</td>
<td>13,460,000</td>
<td>15,719,000</td>
<td>15,397,000</td>
<td>-12.33%</td>
<td>15,324,833</td>
</tr>
<tr>
<td>DEC</td>
<td>16,966,000</td>
<td>17,292,000</td>
<td>13,682,000</td>
<td>13,547,000</td>
<td>13,783,000</td>
<td>13,938,000</td>
<td>-2.28%</td>
<td>14,868,000</td>
</tr>
<tr>
<td>JAN</td>
<td>16,114,000</td>
<td>17,960,000</td>
<td>13,668,000</td>
<td>13,873,000</td>
<td>14,242,000</td>
<td>13,726,000</td>
<td>11.43%</td>
<td>14,930,500</td>
</tr>
<tr>
<td>FEB</td>
<td>13,967,000</td>
<td>16,208,000</td>
<td>11,621,000</td>
<td>13,755,000</td>
<td>12,235,000</td>
<td>11,146,000</td>
<td>3.87%</td>
<td>12,988,667</td>
</tr>
<tr>
<td>MAR</td>
<td>18,641,000</td>
<td>16,464,000</td>
<td>13,481,000</td>
<td>15,171,000</td>
<td>14,126,000</td>
<td>13,612,000</td>
<td>1.60%</td>
<td>15,249,167</td>
</tr>
<tr>
<td>APR</td>
<td>16,728,000</td>
<td>17,072,000</td>
<td>14,387,000</td>
<td>14,660,000</td>
<td>14,327,000</td>
<td>14,138,000</td>
<td>-3.55%</td>
<td>15,218,667</td>
</tr>
<tr>
<td>MAY</td>
<td>18,726,000</td>
<td>18,734,000</td>
<td>14,515,000</td>
<td>14,467,000</td>
<td>19,908,000</td>
<td>19,893,000</td>
<td>-26.12%</td>
<td>14,697,000</td>
</tr>
<tr>
<td>JUN</td>
<td>25,591,000</td>
<td>18,992,000</td>
<td>15,946,000</td>
<td>17,618,000</td>
<td>22,796,000</td>
<td>23,318,000</td>
<td>20.710,167</td>
<td>28,470,833</td>
</tr>
<tr>
<td>JUL</td>
<td>29,279,000</td>
<td>25,391,000</td>
<td>24,739,000</td>
<td>28,303,000</td>
<td>31,600,000</td>
<td>31,513,000</td>
<td>28,760,000</td>
<td>20,668,833</td>
</tr>
<tr>
<td>AUG</td>
<td>31,549,000</td>
<td>30,714,000</td>
<td>32,835,000</td>
<td>22,304,000</td>
<td>27,414,000</td>
<td>27,744,000</td>
<td>-8.68%</td>
<td>125,704,500</td>
</tr>
<tr>
<td>SEP</td>
<td>23,512,000</td>
<td>21,362,000</td>
<td>22,083,000</td>
<td>18,992,000</td>
<td>19,829,000</td>
<td>18,235,000</td>
<td>474,097</td>
<td></td>
</tr>
</tbody>
</table>

Total: 246,141,000, 232,497,000, 210,560,000, 208,342,000, 226,644,000, 221,702,000, 110,403,000

Year To Date: 136,210,000, 136,038,000, 114,957,000, 121,125,000, 125,005,000, 120,892,000, 110,403,000


Per Day Avg: 604,065, 604,323, 468,226, 466,677, 642,194, 641,710, 474,097

Per Person: 127.12, 127.17, 98.53, 98.21, 135.14, 135.04, 99.77
May 2019 Visitors Bureau Report

196 – Guests visited the Visitors Bureau
11% Decrease from May 2018 of 217 visitors
84 – Mail brochure requests from TourTexas.com
5,202 signed up – Visitors Bureau E-mail list

Tourism

- Personally delivered over 4,142 Visitors Bureau brochures, maps, event rack cards to 18 Restaurants, 32 Local Businesses, 7 Places to Stay, and 10 Tourist Attractions
- Sent pieces 1790 to 13 TXDOT Centers, and 39 CVBs throughout the State
- Gift Shop Net Sales - $954
- Courthouse Docent – 237
- Faison Home – 10 visitors

Historic Casino Hall

- Fayette County Community Theatre – 2nd floor – May 3-5
- La Grange Fire Department – 2nd floor – May 18
- Tri County Aggie Moms – 2nd floor – May 20
- Private Graduation Party – 2nd floor – May 30

Main Street Program

- La Grange Art Stroll – June 8

Economic Development

- 6Social Media Training for Small Businesses – July 23
- Customer Service Workshops – September 12 & 15
- Leadership Development Training – September 17
- City-wide Wayfinding Signage
- Youth Career Development Workshops – Partnership with the Fayette Public Library

Major Projects in Process

- City website redesign