

**NOTICE
REQUEST FOR
PROPOSAL**

Professional Audit Services - Proposal No. 2020-06

The City of La Grange, Texas, hereinafter referred to as “the City”, is soliciting proposals for Professional Audit Services from qualified firms of certified public accountants to audit the City’s financial statements for the fiscal years ending September 30, 2020, 2021, and 2022 with the option of auditing the City’s financial statements for two (2) subsequent fiscal years.

Respondents are required to submit one (1) original copy, one (1) electronic copy, suitable for reproduction by the City, and three (3) copies of the proposed package no later than **2:00 p.m. (CST) on Wednesday, June 24, 2020.**

Proposals should be directed to the attention of Brett Wolff, Finance Director, and clearly labeled in a sealed package. MARK ENVELOPE: “PROPOSAL NO. 2020-06 – PROFESSIONAL AUDIT SERVICES for the City of La Grange”. Respondent’s name and address must appear on the outside of the envelope.

Submit Proposal to: City of La Grange
 Brett Wolff
 Finance Director
 155 E Colorado
 La Grange, Texas 78945

All proposals must be received at the designated location by the deadline shown. Proposals received after the deadline will not be considered for the award of the contract, and shall be considered void and unacceptable. Respondent shall sign and date the Proposal. Proposals which are not signed and dated will be rejected.

Specifications and related documents may be obtained from the City’s Finance Department at La Grange City Hall, 155 E Colorado, La Grange, Texas 78945, between the hours of 8:00 a.m., and 5:00 p.m., Monday through Friday or from the City’s website: www.cityoflg.com (RFP Opportunities).

Should you have any questions or require additional information or clarification on information contained in the RFP, please contact Brett Wolff, Finance Director at bwolff@cityoflg.com no later than 10:00 a.m. on June 17, 2020.